

AUGUST 1, 2013

The Freedom Area School Board held their Regular Board Meeting on August 1, 2013, in the Middle School Library. President Kathleen Schlegel called the Business Meeting to order at 7:00 pm EST.

Board Members Present:

Lorraine Rocco
Scott Challis
Harry Gilarno
Barbara Heyman
Mary Ann Petcovic
Kathleen Schlegel
Dennis Sharpless

Board Members Absent:

Mike Tibolet
Bobbie Jo Elmer

School Staff Present:

Dr. Jeffrey Fuller, Superintendent
Noriene Plate, Business Manager
Timothy Dadich, High School Principal
Darlene Corris, Middle School Principal
Misty Slavic, Director, Curriculum and Instruction
John Rosa, Faculty & Athletic Director

Solicitor:

Matt Hoffman

Guests: **Public sign-in sheet is attached to the minutes in the minute book.**

President Kathleen Schlegel announced there was an Executive Session held prior to the start of the business meeting to discuss Personnel Matters. Following roll call, the board went back into Executive Session.

Executive Session	Motion by Challis, seconded by Gilarno, to go into Executive Session at 7:03 pm to continue discussing personnel matters.
Roll Call Vote	Yea Votes – Heyman, Gilarno, Rocco, Challis, Petcovic, and Sharpless. Motion carried – 7 Yeas
Adjourn Executive Session	Motion by Sharpless, seconded by Challis, to adjourn executive session at 7:20 pm, EST.

COMMUNICATIONS:

- A. Correspondence was Received from the Borough of Conway Thanking Keith Kovalic, High School Band Director, and the Freedom High School Marching Band and 4th Grade Recorder Band for Participating in the Annual Conway Memorial Day Parade
- B. Invitation:
2013 PASA-PSBA School Leadership Conference, October 15 thru October 18, Hershey Lodge & Convention Center
- C. Other:
A Special Meeting in August is scheduled for Tuesday, August 20; September 2013 School Board Meetings to be held on September 12 and September 19
- D. Use of School Facilities Schedule (According to Policy) (**List attached to the minutes in the minute book**)

PUBLIC/COMMUNITY RELATIONS:

Mr. Michael Szatkiewicz expressed his appreciation to the Board for the six school zone speed limit signs that were placed on School Campus and requested additional signage be placed, if applicable.

MINUTES:

Motion by Gilarno, seconded by Petcovic, to approve the minutes of June 13, 2013.

Roll Call Yea Votes – Sharpless, Rocco, Petcovic, Heyman, Gilarno, Challis, and Schlegel.
Vote Motion carried – 7 Yeas

ENCLOSURES:

- A. Use of School Facilities Schedule (According to Policy) (Communications, Item D.)
- B. Preliminary 2013-2014 Bus Stop List as of July 30, 2013 (Operations, Item C.)
- C. List of Student Activity Account Signatures for Students and Activity Sponsors (Extra-Curricular, Item A.)
- D. BVIU School Board Notes for June 26, 2013 Meeting

SUPERINTENDENT’S REPORT:

- A. Correspondence was received from the Freedom Borough Conveyance and Collection Authority on Status of Harvey Run Road
- B. Dr. Fuller advised the Board that class scheduling is being finalized for the start of school; Teacher In-Service will be held on 8/22, 8/23 and 8/26. New Teacher/Mentor Orientation will be held on Monday, August 19, 2013. A Field Trip to visit the Blackhawk School District has been scheduled for Tuesday, August 6, to see a newly constructed classroom. The purpose of the visit is to allow our teachers to experience a newly constructed classroom and be able to discuss space utilization and functionality.

FINANCE:

Motion to approve the following finance items was made by Heyman, seconded by Petcovic, were unanimously approved through Consent Agenda:

- CA:1 Bills in the amount of \$704,244.63 (Second Check Run for June 2013). **A copy of the bills is attached to the minutes in the minute book.**
- CA:2 Bills in the amount of \$1,599,114.19 (First Check Run for July 2013). **A copy of the bills is attached to the minutes in the minute book.**
- CA:3 June 2013 Treasurer’s Report. **A copy of the Treasurer’s report is attached to the minutes in the minute book.**

	<u>June 2013</u>
Money Market, Huntington Bank	\$ 1,504,076.72
General Fund, Huntington Bank	\$ 59,424.90
Payroll, Huntington Bank	\$ 11,167.58
PA Treasury Invest	\$ 3,465,624.22
Premier Savings – Huntington	\$ 629,740.30
PSDLAF – Regular Account	\$ 3,090.50
PSDLAF Max - General Fund	\$ 54,781.96
Huntington – Capital Improvement	\$ 153,717.75
Student Activity Account	\$ 55,640.98
Huntington – Bodkin Scholarship	\$ 246,428.19
PA Treasury-Invest Capital Projects	\$ 912,687.28
PSDLAF CD - Capital Projects	\$ 2,225,000.00
PSDLAF Max – Capital Projects	\$ 2,288,007.30
PSDLAF/ESB Bank CD - General Fund	\$ 2,970,000.00

- CA:4 June 2013 Cafeteria Report. **A copy of the report is attached to the minutes in the minute book.**
- CA:5 First National Insurance Agency LLC as Business Automobile Broker/Agent (Administrative Report)
- CA:6 Extension of Agreement with CCC Psychological Services for ACCESS Billing for the Period of June 5 thru August 31, 2013 (Originally thru July 31, 2013) – No Increase in Cost

Roll Call Yea Votes – Sharpless, Rocco, Petcovic, Heyman, Gilarno, Challis, and Schlegel.
Vote Motion carried – 7 Yeas

Note in Minutes:

Division of Federal Programs has determined that Freedom Area School District maintained fiscal effort when comparing the Fiscal Year Ending June 30, 2011, to the Fiscal Year Ending June 30, 2012; LEA is eligible for full participation in Federal Grant Funding for School Year 2013-2014.

Beaver County School Health Insurance Consortium Reports for May and June 2013.

EDUCATION:

A motion to approve the following education items was made by Petcovic, seconded by Heyman, and were unanimously approved according to Act 48 through Consent Agenda:

CA:1 PROFESSIONAL DEVELOPMENT:

1. Special Education:

- a. Special Education LEA Meetings for 2013-2014, BVIU, Cost Mileage:
 - i. Misty Slavic, Director of Curriculum & Instruction
 - ii. Gene Feliciani, School Psychologist
- b. School Based ACCESS Program (SBAP) Trainings for 2013-2014, PaTTAN-Pittsburgh, Cost Mileage:
 - i. Misty Slavic, Director of Curriculum & Instruction
 - ii. Gene Feliciani, School Psychologist
 - iii. Marian Leo, Special Education Secretary
- c. IEP Writer Focus Group Meetings/Trainings for 2013-2014, Location Varies, Cost Mileage:
 - i. Misty Slavic, Director of Curriculum & Instruction
 - ii. Gene Feliciani, School Psychologist
 - iii. Marian Leo, Special Education Secretary
- d. Sara Miller, K-8 Gifted Coordinator, Beaver County Gifted Consortium Meetings for 2013-2014, BVIU, Cost Mileage

2. Other:

- a. Misty Slavic, Director of Curriculum & Instruction:
 - i. Curriculum Council Meetings for 2013-2014, BVIU, Cost Mileage
 - ii. Non-Public School Consultation Meetings for 2013-2014, BVIU, Cost Mileage
 - iii. Federal Programs Academy for 2013-2014, IU3-Homestead, Cost \$425 Registration Fee Plus Mileage
 - iv. Planning for Success: Administrators and Coaches Working Together, September 25, BVIU, Cost \$10 Registration Fee Plus Mileage
- b. Tim Dadich, High School Principal, Principals Advanced Leadership Academy of Western PA for 2013-2014, BVIU, Cost \$600 Registration Fee Plus Mileage
- c. Frank Hernandez, High School Assistant Principal, Principals Leadership Academy of Western PA, January 2014 thru January 2016, BVIU, Cost \$750 Registration Fee Plus Mileage
- d. Pete Kappas, Middle School 8th Grade Teacher, Civil Economic Liberty: Supreme Court DBQ, October 24, Heinz History Center-Pittsburgh, Cost Substitute Plus Mileage

CA:2 Superintendent's Recommendation to offer Professional Employee Contracts granting tenure status in Accordance With 1108 of the School Code to (Signatures Required):

1. Aaron Fitzpatrick, High School English Teacher
2. Jessika Fontaine, High School Learning Support Teacher
3. Kaylee Haggerty, High School Art Teacher
4. Dana Grandinetti, Elementary Physical Education Teacher
5. Erica Davids, Big Knob Elementary Kindergarten Teacher
6. Amanda Whitworth, Big Knob Elementary 4th Grade Tea

CA:3 The following teachers for the 2013-2014 School Year:

1. Michelle Koutsourais, Middle School 8th Grade Math Teacher, Step 0B (Clearances on File, Pending Receipt of New Employee Drug Screening)
2. Kelly Hospodar, Middle School 5th Grade Teacher, Step 0M(Clearances on File, Pending Receipt of New Employee Drug Screening)
3. Ashley Smith, Conway/Big Knob Elementary Art Teacher, Step 0B (Clearances on File, Pending Receipt of New Employee Drug Screening)
4. Lisa Levenson, Conway Elementary Title I Reading Specialist, Step 0B (Clearances on file, Pending Receipt of New Employee Drug Screening)

- CA:4 Mentors for the 2013-2014 School Year, Salary According to Contract
- CA:5 Transfer of Kathy Bourque from High School Art Aide to Conway Elementary Learning Support Aide
- CA:6 The following Instructional Aides:
1. Sara Wessel for Big Knob Elementary, Salary \$72 Per Day (Clearances on File, Pending Receipt of New Employee Drug Screening Test)
 2. Brittany Ferrazzano for Conway Elementary, Salary \$73 Per Day (Clearances on File)
 3. Renee Nowicki for Middle School, Salary \$72 Per Day (Clearances on File, Pending Receipt of New Employee Drug Screening Test)
- CA:7 Maternity Leave for Heidi Orrico, Conway Elementary Kindergarten Teacher, Beginning September 6 thru September 12, 2013; Followed by FMLA, According to Policy, Beginning September 13 thru Approximately December 2, 2013
- CA:8 Revised Freedom Area High School Student Handbook for 2013-2014 School Year (Administrative Report)
- CA:9 Participation in the 2013 PAYS (Pennsylvania Youth Survey) by Freedom Area School District 6th, 8th, 10th, and 12th Grade Students – Survey assures student behaviors, attitudes, and knowledge concerning alcohol, tobacco, and other drugs, violence and other problem behaviors (No cost associated with the participation in Survey)
- CA:10 Annual Letter of Agreement between Beaver County Behavioral Health and Freedom Area School District for 2013-2014 School Year
- CA:11 Agreements with Interim Healthcare Services, Inc. for Skilled Nursing for the Period of August 2013 thru August 2014 for Two (2) Special Education Students, Cost \$42 Per Hour as Needed (Signatures Required)
- CA:12 Five Year Affiliation Agreement (2013-2018) for Internship/Practicum, Pre-Clinical and Student Teaching with Robert Morris University
- CA:13 Implementation of Rachel's Challenge Program for All Students and Staff (K-12)
- CA:14 Implementation of NorthWest Evaluation Association Measures of Academic Progress (MAP) Benchmark Assessment System for All Students in Grades K-6 (Initial Purchase thru Title I Funds)
- CA:15 The following resignations:
1. Karen Thomas, Big Knob Elementary Learning Support Aide
 2. Emily Ondrusek, Conway/Big Knob Elementary Math Aide

Roll Call Yea Votes – Sharpless, Rocco, Petcovic, Heyman, Gilarno, Challis, and Schlegel.
 Vote Motion carried – 7 Yeas

OPERATIONS:

A motion to approve the following operation items was made by Gilarno, seconded by Challis, and were unanimously approved through Consent Agenda:

- CA:1 \$1,000 Donation to New Sewickley Township Police Department in Support of K-9 Program
- CA:2 Agreement with Kennywood to Hold District's School Picnic on Monday, June 9, 2014; 2014 School Ticket Price - \$25 (Signature Required)
- CA:3 Preliminary 2013-2014 Bus Stop List as of July 30, 2013 (Enclosure)
- CA:4 Annual Maintenance Contract with Modular Management System for Schools (MMS) for 2013-2014 School Year, Cost \$12,040 (Increase of \$525 from Previous Year) (Signature Required)

FACILITIES MASTER PLAN:

- CA:1 A Pre-Bid Conference was held on Wednesday, July 24, 10:00 A.M.; Sealed Bids for Phase I of Construction Project Due by 11:00 A.M., Monday, August 12 - Bid openings to occur at 11:15 A.M. in the District Administration Conference Room

EXTRA-CURRICULAR:

A motion to approve the following extra-curricular items was made by Challis, seconded by Sharpless, and were unanimously approved through Consent Agenda:

- CA:1 List of Student Activity Account Signatures for Students and Activity Sponsors (Enclosure)

CA:2 Establishment of High School Music Club (Administrative Report)

CA:3 Acknowledge Coaches managing Cheerleading and Basketball Summer Programs Due to Resignations

CA:4 Hire Head Cheerleading Coach Diana Sektnam, \$2,000 & Assistant Cheerleading Coach Michelle Koutsourais, \$1,200.

NOTE: Memorandum of Understanding between Freedom Area School District and the Freedom Area Education Association reclassifying Cheerleading Sponsor Positions as Coaching Positions for purposes of the Collective Bargaining Agreement (Signature Required). Will be held for 8/20/13 meeting.

Adjourn Motion by Challis, seconded by Sharpless to adjourn. All members voting Yea. 7 Yeas. Adjourned at 7:55 pm, EST.

Submitted by:

Lorraine Rocco, Board Secretary